

**GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT**

WD,CW &DW Dept – Acceptance of lands/ buildings/ contributions for the purpose of strengthening / construction of Govt. institutions for Children/ Women/ Differently abled etc –Naming of institutions after the donor/ philanthropists– Orders - Issued.

=====

WOMEN DEVP. CHILD WELFARE AND DISABLED WELFARE (MI) DEPARTMENT

**G.O.Ms No. 36**

Dated: 21<sup>st</sup> July, 2010.

Read:

Requests made by the District Officers'/ HoDs during review meetings and requests by Philanthropists.

**ORDER:-**

Government with a view to provide shelter, protection and opportunities for development to women and children in need of care and protection has established institutions like Children Homes, Special Homes, Observation Homes, State Homes for women, Hostels and Residential Schools for disabled etc. Apart from these institutions, services are also being rendered to children under 6 years, pregnant mothers through Anganwadi centres under the Integrated Child Development Scheme. Some of these institutions are functioning without proper amenities and inadequate infrastructure. However, there is ample scope for improving the infrastructure and standards in these institutions as many individuals/ organizations have expressed desire to contribute their mite for such improvements.

2. Government with a view to provide access to quality facilities/ services propose to enlist participation from such willing philanthropic individuals/ organizations. The details of the institutions functioning under each Head of Department, i.e Women Development & Child Welfare, Department for the welfare of Disabled and Senior Citizens and Department of Juvenile Welfare, Correctional Services and Welfare of Street Children are available on the department website <http://wcdsc.ap.nic.in> or at the Institution concerned.

3. Government, after careful examination of the matter, hereby authorize the Director/ Commissioner, Women Development & Child Welfare; the Commissioner, Department for the Welfare of Disabled and Senior Citizens and the Director, Juvenile Welfare, Correctional Services & Welfare of Street Children or District Collectors concerned to accept contributions / donations / lands / buildings etc from philanthropic individuals / organizations as per the guidelines annexed to this GO (Annexure I). Head of Institutions may similarly receive contributions in kind.

4. The contributions made to National Children Fund under Director, WD & CW Department., and Juvenile Welfare Fund under JW, CS & WSC Department., are exempted from Income Tax. Similarly, Commissioner, Department for the Welfare of Disabled and Senior Citizens and the Commissioner/ Director, WD & CW shall obtain Income Tax exemption for the Fund to be started under his / her control.

5. This order issues with the concurrence of Finance Department vide their U.O.No 35070/01/Exp.WD/10, dated 8-6-2010.

( BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

M. CHAYA RATAN,  
SPL. CHIEF SECRETARY TO GOVERNMENT.

To  
All Heads of Departments.  
All District Collectors and District Magistrate.  
All Regional Deputy Directors of WD&CW.  
All Project Directors/ CDPOs through the Regional Deputy Directors.  
Copy to  
All the District Treasury Officers.  
The Pay and Accounts Officer, Hyderabad.  
The Finance (Expr. WD & CW) Department.  
The Accountant General, AP, Hyderabad.  
The PS to Principal Secretary to CM.  
The PS to the Spl Chief Secretary (WD,CW &DW).  
The PS to Joint Secretary to Government (WD,CW &DW).  
SF/ SC.

// FORWARDED :: BY ORDER //

SECTION OFFICER.

**Annexure – I**  
**Guidelines.**

- I. Any individual including NRIs / or Organizations etc willing to provide funding/ contribution can access “ U Can Help” at home page of department website and for other details at <http://wcdsc.ap.nic.in> or obtain same from Institution concerned.
- II. Any individual/ organization who is willing to contribute amount equivalent to the cost of the building/ institutions concerned or a room can have the building / room as case may be named after individual donor/ philanthropist or any name proposed by him provided such contribution and name is acceptable to the Head of the Department / District Collector concerned. The depiction of the name of the building should be in the sequence of name of the donor followed by nature of institution, Department name (being the owner of the institution), Government of A.P.
- III. Those who desire to donate building after construction should construct the building as per the approved type design as approved by the Head of Department / Government for that particular institution.
- IV. The donations/ contributions/land/ building donated should not be diverted or nor should there be deviation from the original agreement or from the purpose for which it is made by the donor. In case of unavoidable circumstances warranting such deviation, it should be done with the consent of the donor.
- V. All such contributions including contributions in kind such as books, musical instruments, games material etc shall be utilized strictly, (provided the same is acceptable to the Head of the Institution) for the benefit of the inmates and in such manner as desired by the donor.
- VI. Any diversion or misuse of such contribution by any staff shall entail stringent action and prosecution.
- VII. Instructors including retired teachers, employees etc who are willing to teach yoga/ music/ dance /musical instruments /conduct debates and any such activity to develop skills etc can render their services on voluntary basis. Their services will be utilized subject to verification of their antecedents, character, and reputation etc by the head of the institution. After such verification and permission of Head of the Department at District level and District Collector, the services of such persons shall be used during day time only upto 5:00 PM. Only women instructors will be allowed to teach in girl's institutions. The particulars of all such volunteers shall be made available to District Officer concerned and posted on the website.
- VIII. Sponsorers willing to encourage the achievement of the inmates in studies as well as in other fields can sponsor studies in institutions of repute or sponsor awards/ trophies/ medals /cash incentives etc to the best performers/ best institutions in state or district, based on such assessment / criteria as they may prescribe which shall be fair and transparent and should be acceptable to Head of the Department as well.
- IX. All Heads of Departments / District Heads and all institution heads shall invariably update the information of respective institutions on the website on 1<sup>st</sup> of April and 1<sup>st</sup> October every year.

X. The contribution shall be made as indicated in the website i.e through an account payee cheque in favour of the Head of the Department of that institution as shown below. Cash transactions should not be entertained.

| Sl. No | Name of the HOD  | Institutions under their control  | Acct Name / Account Payee cheque in favour of   |
|--------|--|---|---|
| 1      | The Director,<br>WD & CW<br>Department,<br>Hyderabad.                                    | <b><u>Women:</u></b><br>State Homes, Service Homes, Swadhar Home, Working Women's Hostels, Rescue Homes, Collegiate Homes, Short Stay Homes, Old Age Homes etc. | 1). CEO, AP Society for Protection and Empowerment of Women and Children.<br><br>A/C No. 857129600<br>(IFSC Code: IDIB000M171)<br>Indian Bank,<br>Microsate Branch,<br>Vengalrao Nagar, Ameerpet, Hyderabad.<br><br>Or<br>2). Chairperson and District Collector,<br>District Society for Protection & Empowerment of Women and Children,<br>.....District.<br><br><u>(Specify the Name and place of the institution and purpose for which amount is provided on reverse side of Cheque).</u> |
|        |  | <b><u>Children:</u></b><br>AWCs, Children Homes, Sishu Vihars etc.<br>(All children Institutions)   | 1). National Children's Fund, Andhra Pradesh.<br><br>Account No. <b>20152571324</b><br>Allahabad Bank,<br>Maruti Nagar Branch,<br>Yousufguda Road, Hyderabad.<br><br>IFSC Code: <b>ALLA0210732</b><br><br>Or<br>2). Chairperson and District Collector,<br>District Society for Protection & Empowerment of Women and Children,<br>.....District.<br><br><u>(Specify the Name and place of the institution and purpose for which amount is provided on reverse side of Cheque).</u>           |
| 2      | The Commissioner,<br>Dept for the Welfare of Disabled and Senior Citizens,<br>Hyderabad. | Hostels and Homes ,<br>Residential Schools etc.   | 1) CEO, AP Society for Protection and Empowerment of Women and Children.<br><br>A/C No. 857129600<br>(IFSC Code: IDIB000M171)<br>Indian Bank, Microsate Branch,<br>Vengalrao Nagar, Ameerpet.<br><br>Or<br>2). Chairperson and District Collector,<br>District Society for Protection & Empowerment of Women and Children,<br>.....District.<br><br><u>(Specify the Name and place of the institution and purpose for which amount is provided on reverse side of Cheque).</u>                |

|   |  |   |  |
|---|--|---|--|
| 3 | The Director,<br>JW, CS &WSC<br>Dept,<br>Hyderabad | Observation Homes,<br>Children Homes, Shelter<br>homes, Special cum<br>Children Homes for girls<br>etc. | <u>1) Juvenile Welfare Fund</u><br><br>Acct No - 10002410670,<br>State Bank of India,<br>Abids Circle, Hyderabad.<br><br>IFSC Code: SBI N0004297<br><br>Or<br><br>2). Chairperson and District Collector,<br>District Society for Protection &<br>Empowerment of Women and Children,<br>.....District.<br><br><u>(Specify the Name and place of the<br/>institution and purpose for which amount<br/>is provided on reverse side of Cheque).</u> |
|---|--|---|--|

- XI. a) The receipt of the contributions should be properly acknowledged to the donor by the concerned Head of Institution / District Collector / Head of the Department, as case may be, under intimation to Head of the Department concerned in the format as suggested at Annexure II.
- b) Particulars of all such contributions accepted, shall be accounted for in connected records, and such information shall be provided on the respective department website by the Head of the District and Head of the Departments concerned.
- XII. On receipt of the amount, sanction proceedings shall be issued by the concerned authority / HOD under intimation to the donor who will also be periodically provided the progress either by the HOD concerned or by District Collector or authorized person.
- XIII. Only land/ building with clear title be registered in favour of the department. The donated properties should be free from all encumbrances/ court litigation.
- XIV. The land/ building should be registered in the name of the Department concerned, Government of Andhra Pradesh. The Collector & District Magistrate of the district, where the donated property is situated is permitted to meet the cost of registration if any, from the budget earmarked for women/children.
- XV. The Accountant General, Andhra Pradesh, Hyderabad shall inspect such accounts during the course of inspection of Heads of Departments.
- XVI. The Heads of Departments shall maintain separate account and submit the same for inspection by the Accountant General.

\*\*\*

**Annexure II.  
Acknowledgement.**

Received with thanks a sum of Rs...../- (        in words        ) / article  
/..... from Kum/ Master/ Sri/ Smt ....., .....  
towards the construction of building/ room/ repairs / ...../ for the  
benefit of inmates in ..... Institution , .....  
village,.....mandal,.....District.

Name:

Signature of the HOD/ Dist Collector / Head of Institution.

Place:

Office seal.

Date: